

# YOUR PERSONAL HOMEBUYER'S GUIDE



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Buying a home can be the biggest financial decision you will ever make make, but with this easy-to-use guide in your hands, finding the perfect home just got easier

## THE PATH TO OWNING YOUR HOME

- 1. **PREAPPROVAL** | You need to know how much you can spend before you start looking for a home.
- 2. **FIND A HOME** | Your real estate agent will play a key roll in helping you find the perfect home.
- 3. **MAKE AN OFFER** | Once you have found your house, you'll work with your real estate agent to negotiate an offer.
- 4. **HOME INSPECTION** | Having tour home inspected will give you a full breakdown of the condition of your could-be home, both the good and the bad.
- 5. **LOCK YOUR INTEREST RATE** | Our (or your) Mortgage Company will work to get you the best rate possible that aligns with your financial goals for monthly payment and loan term.
- 6. **PROCESSING/ UNDERWRITING** | Your processor will collect any required documentation from you. An underwriter will review your file to make sure everything meets the federal guidelines.
- 7. **CLOSING** | Congratulations! You made it! After the paperwork is signed, you'll receive the keys to your new home.



# 5 STEPS OF THE MORTGAGE PROCESS

#### 1. PRE-APPROVAL AND LOAN APPLICATION

Make a formal loan application and provide documentation to your lender. You should also discuss when you can lock in your interest rate. The documentation listed below will be required to apply for a mortgage.

#### Income:

- 30 days of paystubs
- 2 years of W-2's
- Tax returns if self-employed

#### Assets:

- 2 months of bank statements
- Most recent stock and/or 401k statements

#### Miscellaneous:

- Homeowner's Insurance/Contract Information
- Purchase Agreement
- Copy of your driver's license and Social Security Card
- Other items based on your situation. Your processor will let you know if anything else is needed.

#### 2. COMPLETE ANY REQUIRED DOCUMENTS

Review documents. Ask any questions that you may have. Sign and return them so that your loan can move on to the next step.

#### 3. LOAN PROCESSING

The processor reviews your application and may request additional documentation that will be needed for your file. They will order and gather the appraisal, title work, flood cert, tax transcripts, and verify your employment. Please make sure to have pay stubs and bank statements accessible should more recent documents be required.

#### 4. UNDERWRITING

The Underwriter reviews the entire file to make sure that it complies with the loan investor's guidelines. Additional documentation may be requested before a formal decision is made. Upon approval, any final conditions must be satisfied before the loan can move into closing

#### 5. CLOSING

The closing team will provide official instructions and the loan documents to the Title Company. You'll need to obtain a cashier's check or wire transfer for any funds required at closing. The loan funds and monies are dispersed when all parties have signed and acceptable documentation is returned to the closing team.

#### TIPS FOR A SMOOTH PROCESS

- Be prompt in providing any requested documentation - Don't change employment or incur any additional debt - Contact your Loan Officer before making non-payroll deposits or transferring assets to ensure proper documentation is obtained

### Notes and Reminders

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### DO

- Get preapproved. We don't want you to fall in love with a house that's out of your budget.
- Inform us of any financial or employment changes.
- Continue to pay your rent or mortgage payments on time.
- Keep a paper trail of important documents such as W2s, tax returns, paystubs, etc.
- Ask questions! We're here to help and will never be too busy to respond to you.

### **DON'T**

- Go house shopping without knowing what you can afford.
- Change or quit your current job. Make major purchases such as furniture, new cars, boat, etc.
- Make large cash deposits into your bank account other than your paycheck.
- Plan a vacation during your loan process.
- Apply for, pay off, max out, or close any credit card accounts.

It's very important to maintain a stable financial profile. Remember, never hesitate to contact us with any questions or concerns.





### CONVENTIONAL

Min. Down Payment-5% \*Some exceptions do apply.\*

Min. Credit Score-620

Max. Seller Credit- Based on Down payment amount

- < 10% down pymt 3%</p>
- 10 25% down pymt 6%
- 25+% -9%

#### **FHA**

Min. Down Payment-3.5%

Min. Credit Score-640 \*Some exceptions do apply.\*

Max. Seller Credit- 6%

### **USDA (RURAL HOUSING)**

Min. Down Payment-0%

Min. Credit Score-620

Max. Seller Credit-6%

Income Thresholds

#### VA

Min. Down Payment-0%

Min. Credit Score-600 \*Some exceptions do apply\*

Max. Seller Credit- 6%

### Notes and Reminders

### THE SEARCH

Now for the fun part - beginning the search for your dream home! In the following section, you can keep track of all those great and not-so great) houses that you see.



### DREAM HOME WISHLIST

| Price Range    |  |
|----------------|--|
| # of Bedrooms  |  |
| # of Bathrooms |  |
| Square Footage |  |
| Garage         |  |
| Neighborhood   |  |
| TOP 3 MUST     |  |
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### Notes and Reminders

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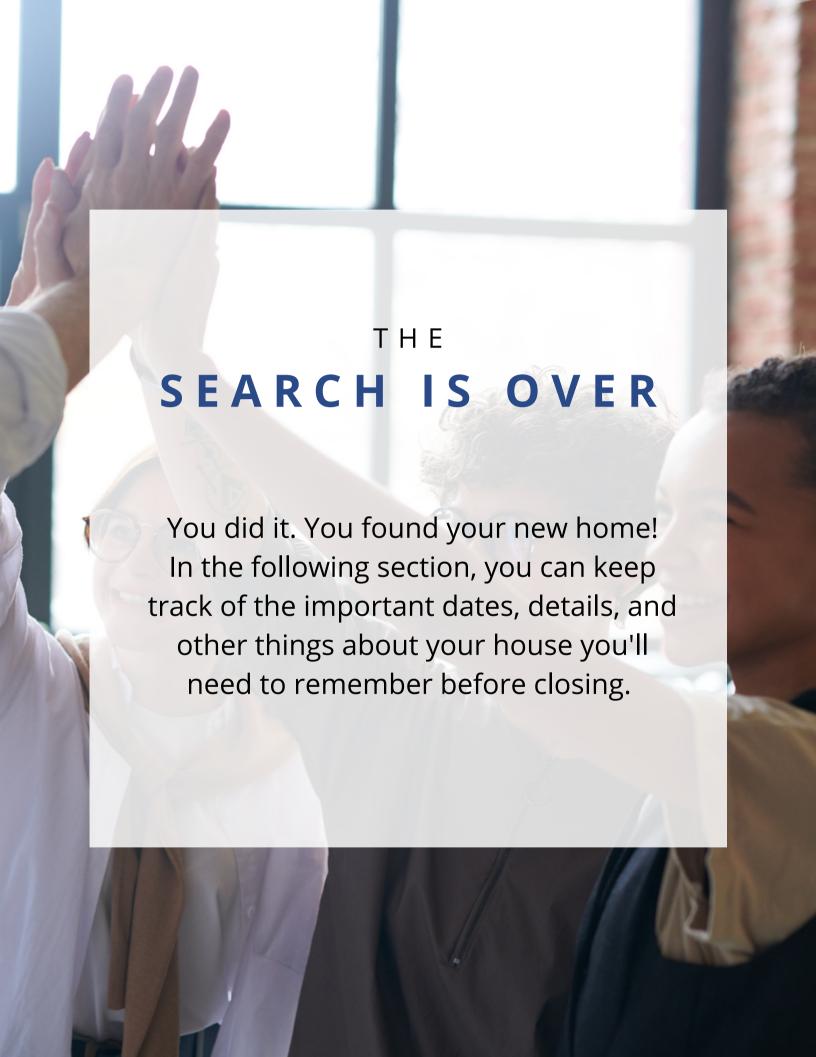
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#### IMPORTANT DATES

| Purchase Price _                      |      |
|---------------------------------------|------|
| Home Inspection Date _                |      |
| Appraisal Date _                      |      |
| Clear to Close Date _                 |      |
| Final Walkthrough Date _              |      |
| Keys in Hand Date _                   |      |
| Monthly Payment _                     |      |
| · · · · · · · · · · · · · · · · · · · |      |
|                                       |      |
| Closing Date _                        | TIME |
|                                       | TIME |
|                                       |      |
| Signing Date _                        |      |
| Signing Date _<br>Location _          |      |







| MOVING QUOTES The cost for movers can be pricey. You should get quotes from at least three different companies. Check with family and friends for reliable recommendations                  |
|---|
| SORT & PURGE Go through your things and decide what's worth packing up and bringing with you. Now's the best time to donate, sell, or throw out items you don't really need or use anymore. |
| PACKING SUPPLIES Figure out how many packing supplies you'll need and, if you can, pick a room in your house where you can store it until you're ready to use it.                           |
| MOVING POLICY Are you being relocated for work? Make sure you fully understand your company's moving policy.  |
| MOVING BINDER   |

Creating a "Moving Binder" can be a huge help for

many moving expenses are tax deductible.

organization. Include a list of moving-related expenses where you can file all receipts. This will come in handy as



| CABLE/INTERNET/UTILITIES  Contact your local providers and make arrangements to stop, start, or move service. Getting this out of the way now will help prevent date and time conflicts. |
|--|
| EARLY PACKING  It's time to use up any perishable foods and start packing the things you won't need before the move.   |

- FURNITURE PLAN

  Make a packing and unpacking plan. It will help you in the long run if you can tell your movers in what room things belong
- CHANGE OF ADDRESS

  Contact your local Post Office for a change of Address form or simply visit www.moversguide.usps.com. You'll also want to notify the following: banks, doctors, schools, friends and family, cell phone company, credit card companies, insurance company, and magazine subscriptions.



| TIDY UP Clean up any areas of your house that have already been packed up, such as closets, basements, or attics.  |
|--|
| YOUR RECORDS Locate your important documents like your passport, will, deeds, and any other financial statements. Make sure you carry your originals with you on moving day. |
| VALUABLE ITEMS  Pack any priceless heirlooms or valuables separately from the rest of your belongings. You don't want to risk losing them.                                   |
| TIME OFF Don't forget to let your workplace k now if you need to take time off for the move.   |
| CHECK IN  It never hurts to contact your moving company again to make sure everything is in order on their end.  |



| DEFROST If you're taking your appliances with you, make sure to empty, defrost, and clean them at least 24 hours before you move.   |
|---|
| MOW YARD  Mow your old yard one last time before you leave, especially if it will remain unoccupied for a while,  |
| PLAN FOR MONEY If you haven't already paid your movers in full or provided them with your credit card information, make sure you leave time to get a money order or cash for payment. (Note: a 10-15% tip is standard for a smooth move.) |
| VERIFY Check the USDOT number on the side of the moving truck that shows up at your house. It should match the estimate you were given. You can never be too careful.   |
| LABEL Tape names to doors in your new home to assist movers.  |



# THANK

From all of us here at Ascend Mortgage Group, Inc., We want to say thank you for letting us be a part of this monumental moment in your life.

Homeownership is a big deal, and we appreciate you trusting us to help you in your journey. We will periodically check in on you to say hello and revisit your home loan just to make sure you're still satisfied. If you need anything in the meantime or have any questions, feel free to reach out to us. We would love to help you in any way we can!

And don't forget, the highest compliment you can give is to tell others about your experience and recommend us to them. We are always happy to help them, and look forward to meeting them!

Thank you Again!



#### Adjustable Rate Mortgage (ARM)

Mortgage loans under which the interest rate is fixed for a period of time and then adjusts annually as agreed to at the inception of the loan.

#### Annual Percentage Rate (APR)

The total yearly cost of a mortgage including rate of interest paid, Includes the base interest rate, points, and any other addon loan fees and costs. The APR is higher for the rate of interest than what the lender quotes for the mortgage, because most mortgages are not held for their full 15 or 30-year terms. The effective APR is higher than the quoted APR because points and loan fees are spread out over fewer years.

#### **Appraisal**

A licensed appraiser's professional opinion of a property's fair market value based on an appraiser's knowledge, experience, and analysis of the property.

#### **Closing Costs**

Expenses (over and above the price of the property) incurred by buyers and sellers in transferring ownership of a property. Also called "Settlement Costs,"

#### **Conforming Loan**

A loan for a 1 unit property up to and including \$453,100. Loan limits are higher for 2,3, and 4 unit properties. (Alaska, Guam, Hawaii, and the U.S. Virgin Islands are higher).

#### Debt-to-Income (DTI)

Ratio of aggregate monthly debt to a g gregate monthly income.



#### Private Mortgage Insurance (PMI)

Paid by a borrower to protect the lender in case of default. PMI is typically charged to the borrower when the loan-to-value is greater than 80%.

#### **Qualifying Ratios**

Two ratios used to determine whether a borrower qualifies for a mortgage. The top or front ratio calculates the borrower's monthly housing costs as a percentage of monthly income. The back or bottom ratio includes housing costs as well as other monthly debt.

#### **Transfer Tax**

State or local tax payable when the title passes from one owner to another.

#### Underwriting

The process of evaluation a loan application to determine the risk involved for the lender. It involves an analysis of the borrower's ability and willingness to repay the debt and the value of the property





### Important

## Contacts

| Title Company         |      |
|-----------------------|------|
| Contact               |      |
| Phone                 |      |
| Attorney/Escrow Agent |      |
| Phone                 |      |
|                       |      |
|                       |      |
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| Company               |      |
| Contact               |      |
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